Admission Procedure>>>>

Initial Contact

Investment Promotion Department or International Cooperation Department should discuss with the enterprise and understand its requirements and demands

Application Approval

The enterprise should fill in the Application Form for Enterprise Admission and submit application materials as follows:

（1）Application Report for Enterprise Admission in the Park (Including Enterprise Profile, Enterprise Development Plan)；

（2）The copies of Business Registration Certificate, Local and State Tax Registration Certificate and Organization Code Certification；

（3）The copies of the ID card of the Legal Person，the Certificate of Incorporation, etc.；

（4）The identifications of all the Science and Technology achievements, the certificates of all the Production Awards and Project Awards, the summary of Project R&D and Project Application, the Enterprise’s Operational Plan；

（5）The Enterprise’s financial status in the previous year

Admission Plan

After the identification of the enterprise’s qualification, the enterprise should draw up the Settle in the Park Plan with the help of Investment Promotion Department.

Approval and Signing Contract

After the approval of Settle in the Park, the two parties should sign the rent contract.

Moving into the Park

After paying for the deposit and forehand rent according to the contract, the enterprise can check the office and receive the keys.

Office Decoration

After the approval of the enterprise’s Office Decoration Plan, the enterprise can decorate the office and settle in the Park.

Follow-Up

国家火炬计划软件产业基地
China Torch Program Software Technology Park
青岛软件园（市南）产业发展中心
Qingdao software park(shinan) industry development center